

RUTGERS BUSINESS SCHOOL: UNDERGRADUATE - NEWARK

Rutgers Business School: Undergraduate – Newark (RBS: NWK) accepts school-to-school transfers for the **fall and spring semesters**. Students interested in applying for admission to RBS: UG-NWK must submit their online application for admission no later than **June 1st for the fall semester** and by **December 1st for the spring semester**.

RBS: NWK offers six majors leading to the Bachelor of Science degree: Accounting (010), Finance (390), Management (605), Management Information Systems (625), Marketing (630), and Supply Chain Management (799).

1. Criteria for Admissions

Credits:

- Students must complete a minimum of 24 credits at Rutgers University as a matriculating student at the time of application.
- Rutgers University - New Brunswick, Rutgers University – Newark and Rutgers University - Camden students who transfer to the Rutgers Business School: Undergraduate – Newark with more than 90 credits will be required to complete extra credits for graduation, possibly resulting in additional time and tuition payments, in order to fulfill the 30-credit residency requirement. For this reason, transfer is not recommended for students who will have completed 90 or more credits in their present school by the end of the current semester.
- **10-Year Rule:** Students have 7 years from the time of admission to complete their degree. Therefore, any business core courses taken 10+ years ago must be retaken. Students must earn a C or better.
- **7-Year Rule:** Students have 7 years from the time of admission to complete their degree. Therefore, any business major courses taken 7+ years ago must be retaken. Students must earn a C or better.

Grade-Point Average:

- **Minimum cumulative GPA:** Student must have earned a minimum cumulative grade-point average of 2.5 at Rutgers University.
- Students will be denied admission if the cumulative GPA is below 2.5 at the time of application review.
- **Transcript Review:** All previously earned credits will be reviewed in compliance with the Rutgers Business School: Undergraduate – Newark academic policies.
 - **Please note** – a transcript review will not take place until a student has accepted admission.
 - Students should be aware that the Rutgers Business School: Undergraduate – Newark may decline credit that were previously approved by their present school and/or adjust pass/no credit and repeated course grades in accordance with RBS: UG-NWK policy.
 - **Students awarded the New Jersey State Wide Transfer Agreement will have this waiver honored and recognized as completion of General Core requirements.**
- **Missing Grades:** Grades of NG, TF, TZ or INC will be calculated into the cumulative GPA as “F” for the purposes of determining admission. Students are expected to have completed all coursework and be issued final grades by the end of the semester in which they apply.

Other:

- **Disciplinary Status:** Students must indicate on their application if they are currently under review for disciplinary action, judicial sanction, or a violation of the academic integrity policy at their present school.

- **College Academic Policy:** Admitted students are subject to all [Academic](#) and [Scholastic Standing](#) policies of The Rutgers Business School: Undergraduate – Newark.
- **Conditional Admission:** Additional conditions may be noted in the notification message sent to admitted students. Students are responsible for any compliance conditions specified.
- **Summer/Winter Courses:** Students registered for summer/winter courses will not receive notification regarding admittance until summer/winter grades and GPAs are posted.
- **Graduation Residency:** In order to graduate from the Rutgers Business School: Undergraduate – Newark, students must earn 30 of their last remaining 42 credits while registered in classes offered by The Rutgers Business School: Undergraduate – Newark. Students must complete a minimum of half the required credit for their declared major/minor on the Rutgers University-Newark campus.

2. Conditions

- Admitted students are subject to all academic policies of Rutgers Business School: Undergraduate – Newark.
- All student must identify their intended major (and minor if applicable) offered through the Rutgers Business School: Undergraduate – Newark and/or any other division of Rutgers University-Newark.
- Once admitted to the Rutgers Business School: Undergraduate – Newark, all students must remain in compliance with the policies of the Rutgers Business School: Undergraduate – Newark.
- Students must remain in good academic standing at their current college and satisfactorily complete the current semester.
- Any additional conditions will be noted in the notification message to admitted students.

Rutgers University – New Brunswick Students:

Courses:

- **General Core Requirement:** Students are encourage to complete the general core requirements for their respective school prior to submitting the school-to-school transfer application.
- **Writing:** All students must have completed Expository Writing (01:355:101) or an acceptable equivalent course with at least a grade “C” or better prior to submitting the school-to-school transfer application.
- **Mathematics:** All students must have completed Calculus I (01:640:135) or Calculus I for Math/Physics (01:640:151) with at least a grade “C” or better prior to submitting the school to school application.
- **Repeated Courses:** All eligibility courses may be retaken once, however, students with three grades of D or F in eligibility courses will be denied admission.
- **Eligibility Courses:** Students are required to complete the following pre-requisite or equivalent courses with a grade of at least a “C” in each course to be eligible for admission:
 - 01:355:101 – Expository Writing I
 - 01:640:135 – Calculus I (01:640:151 also accepted)
 - 01:960:285 – Introduction to Statistics for Business
 - 33:010:272 – Introduction to Financial Accounting

Other:

- Students are encouraged to complete the following courses:
 - 01:220:102 – Introduction to Microeconomics
 - 01:220:103 – Introduction to Macroeconomics
 - 33:010:275 – Introduction to Managerial Accounting

Rutgers University – Newark Students:

Courses:

- **General Core Requirement:** Students are encouraged to complete the general core requirements for their respective school prior to submitting the school-to-school transfer application.
- **Writing:** All students must have completed English Composition I and II (21:355:101 and 21:355:102) or an acceptable equivalent courses with at least a grade of “C” or better prior to submitting the school to school transfer application.
- **Mathematics:** All students must complete a minimum of Basic Calculus (21:640:119), Calculus I (21:640:135) or Honors Calculus I (21:640:155) with at least a grade “C” or better prior to submitting the school to school transfer application.
- **Repeated Courses:** All eligibility courses may be taken once, however, students with three grades of a D or F in eligibility courses will be denied admission.
- **Eligibility Courses:** Students are required to complete the following pre-requisite or equivalent courses with a grade of at least a “C” in each course the be eligible for admission:
 - i. 21:355:101 – English Composition I
 - ii. 21:355:102 – English Composition II
 - iii. 21:640:119/21:640:135/21:640:155 – Basic Calculus/Calculus I/Honors Calculus
 - iv. 21:220:231/21:640:211 – Statistical Methods/Statistics I
 - v. 29:010:203 – Introduction to Financial Accounting

Other:

- Students are encouraged to complete the following courses:
 - i. 21:220:101 – Introduction to Economics – Micro
 - ii. 21:220:102 – Introduction to Economics – Macro
 - iii. 29:010:204 – Introduction to Managerial Accounting

Rutgers University – Camden Students:

Courses:

- **General Core Requirement:** Students are encouraged to complete the general core requirements for their respective school prior to submitting the school to school transfer application.
- **Writing:** All students must have completed English Composition I and II (50:350:101 and 50:350:102) or an acceptable equivalent course with at least a grade “C” or better prior to submitting the school to school transfer application.
- **Mathematics:** All students must have completed Unified Calculus (50:640:121) prior to submitting the school to school transfer application.
- **Repeated Courses:** All eligibility courses may be taken once, however, students with three grades of D or F in eligibility courses will be denied admission.
- **Eligibility Courses:** Students are required to complete the following pre-requisite or equivalent courses with a grade of at least a “C” in each course the be eligible for admission:
 - i. 50:350:101 – English Composition I
 - ii. 50:350:102 – English Composition II
 - iii. 50:640:121 – Unified Calculus I
 - iv. 50:960:283 – Introduction to Statistics I
 - v. 50:010:101 – Introduction to Financial Accounting

Other:

- Students are encouraged to complete the following courses:
 - i. 50:220:102 – Microeconomics Principles
 - ii. 50:220:103 – Macroeconomics Principles
 - iii. 52:010:202 – Managerial Accounting

3. Graduation Requirements

- Complete a minimum of 120 degree credits.
- Compete all RBS: UG-NWK general core and major requirements.
- Maintain a minimum cumulative grade-point average of at least a 2.000.
- Complete all business core and major course requirements with a minimum grade of C.
- Must successfully satisfy all academic, disciplinary, and financial obligations to the University.
- Students must earn 30 of their last remaining 42 credits while registered in classes offered by The Rutgers Business School: Undergraduate – Newark. Students must complete a minimum of half the required credit for their declared major/minor on the Rutgers University-Newark campus.

4. Application Procedure/Timeline

- Students interested in applying for a school to school transfer to the Rutgers Business School: Undergraduate –Newark, are encouraged to apply early in the application cycle.
- Students are limited to one school/college choice and one application submission in each semester.
- Applicants will receive notification of their admission decision via email from RBS: UG-NWK.

5. Advising/Orientation/Registration Information

- Advising/registration instructions will be given in the acceptance letter for school to school transfer students.
- Applicants are urged to consult [Degree Navigator](#) for information regarding degree requirements.
- It is highly recommended that student schedule an appointment with their assigned advisor once admitted into the Rutgers Business School: Undergraduate – Newark.

6. College Enrollment

- By submitting an application, an admitted student declares his/her intention to enroll at RBS: NWK. The business school will assume that an application represents a serious decision made by the applicant after thorough consideration of the school's requirements and policies. If the student is admitted, RBS-Newark Undergraduate Program Office will notify the Rutgers University-Newark Registrar to change the student's school of registration to RBS: UG-NWK (School code 29).

7. Withdrawal of Application

- Prior to a decision, an applicant may withdraw his/her application by visiting the status screen and clicking on "Withdraw My Application".

8. Withdrawal after Admission

- If an admitted student is unable to enroll at the Rutgers Business School: Undergraduate – Newark, he/she must select the “Decline Transfer” button displayed in their notification email within the time frame indicated, so that his/her college of registration may be modified accordingly. Without this notice, the student’s college of registration will remain as Rutgers Business School: Undergraduate – Newark (school code 29). Students who wish to decline their admittance to Rutgers Business School: Undergraduate – Newark must do so within ten (10) days of their admittance notification.

9. University Housing

- Students may contact University Housing at 973-353-1037/1073 or visit <http://housing.newark.rutgers.edu/> for additional information and the downloadable housing application. Housing accommodations are assigned to school to school transfers on a space-available basis.

10. Student Accounting/Financial Aid

- A transfer may affect financial aid and/or scholarships. Students should contact financial aid at 973-353-5151 or visit <https://studentaid.rutgers.edu/> if they have any questions.
- **Note:** Certain Rutgers scholarships and awards are not transferable. Please confirm your award status prior to registration.

11. Accommodation Under ADA/Section 504

- To facilitate uninterrupted accommodation, students currently receiving accommodation should inform their current campus coordinator of their intention to transfer. Please contact the Disability Services Office at 973-353-5300. For additional information please visit http://roberson.rutgers.edu/?page_id=105515.

12. Educational Opportunity Fund (EOF)

- Student changing college must reapply for the EOF program because there is no guarantee that students will continue to receive funds through the EOF program at their new college.
- Students who have question about EOF funding should call 973-353-1657 or visit <http://www.afc.rutgers.edu/eof.html>.

13. College Contact:

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